

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
January 11, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Keene to approve minutes of the Regular Meeting held on December 14, 2016 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

J. Maxwell, 6231 Hawkins Road, spoke regarding his property taxes. He had returned his summer tax bill to the township in protest and questioned what obligation he has to pay the property tax. A. Grimes recommended Mr. Maxwell schedule an appointment with the treasurer, the assessor, or himself to discuss the issue. Mr. Maxwell indicated he would like to meet with A. Grimes; a meeting was scheduled for January 12th at 2:15.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 12-31-2016	\$ 124,321.15
Delinquent Tax Account balance 12-31-2016	\$ 116.50
Stabilization Fund balance 12-31-2016	\$ 104,501.52
Public Improvement Fund balance 12-31-2016	\$ 389,174.61
Vehicle Replacement Fund balance 12-31-2016	\$ 75,664.26

BUILDING DEPARTMENT – R. TRIPP

In December the building department collected \$ 1,719.36 in fees for permits with a construction cost of \$176,700.00. Permits include 2 building permits for 1 handicap ramp and 1 new house; 3 electrical permits, 4 mechanical permits, 1 plumbing permit, 1 site plan review and 1 address sign. There was 1 expired permit in December.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported Personal Property Statements have been sent out. She is preparing the 2017 Assessment Roll and working on the ECF's and Land Values for 2017. Assessment notices will be sent out by the end of February.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 7 hours in December, received 3 complaints, verified 2 ordinance violations, issued 2 written warnings, issued 1 verbal warning and drove 42 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 42 calls in December including 39 medical calls, 1 mutual aid to Rives Township for a structure fire, 1 mutual aid to Stockbridge SAESA for a structure fire, and 1 mutual aid to Rives Township for a brush fire.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,948.00
Modern Waste:	\$ 2,015.77
Salary for Month:	\$ 1,170.00
Total Expenses:	\$ 3,260.98

Total recycled for December	7.81 tons or 15,620 pounds
Total recycled for 2016	106.63 tons or 213,260 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission did not meet in December. There will be a Public Hearing on January 24, 2017 for text amendments to Henrietta Township Ordinance #9 and the Henrietta Township Zoning Ordinance regarding mobile home placement and language referring to the Zoning Enabling Act regarding Adult and Child Foster Care Homes. N. Hawley presented the board with copies of the overlay district summary for their review prior to the planning commission meeting on January 24, 2017.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes presented the 2017 FOIA Fee Schedule for review and adoption. The fees include .10 for black & white copies, .25 for color copies, and \$17.00 per

hours plus fringe benefits. Moved by M. McDonald, supported by A. Faist to adopt the 2017 FOIA Fee Schedule as presented and reviewed. Motion carried.

A. Grimes presented text amendments to the Henrietta Township Zoning Ordinance regarding clear view setbacks for lakefront accessory structures and language describing commercial property floor area for review and approval. A. Grimes provided copies with changes for review. S. Keene noted that the “clear view setback” amendment is only for nonconforming properties on the lake. A. Grimes then explained his reasoning behind removing the words “porch” and “patio” from the amendments, removing Section 201.118, removing Section 104.1C, and removing the word “amenities” from Section 201.116. The text amendments will go into effect 30 days following publication. Moved by S. Keene, supported by A. Faist to adopt the revised text amendments to the Henrietta Township Zoning Ordinance as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

A. Grimes requested a quarterly budget review be scheduled. The meeting will be held on Wednesday, February 15, 2017 beginning at 4:00 p.m.

A. Grimes presented the 2017 Poverty Guidelines for review and adoption. Moved by M. McDonald, supported by S. Kasprzycki to adopt the State of Michigan 2017 Guidelines for Poverty Exemptions. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by S. Keene to pay the bills. Motion carried.

Moved by S. Keene, supported by M. McDonald to adjourn the meeting. Motion carried.

Meeting adjourned at 8:20 p.m.

S. Keene, Henrietta Township Clerk