

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
February 8, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: M. McDonald, A. Faist, and A. Grimes. Members absent: S. Keene and S. Kasprzycki.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by A. Faist to approve minutes of the Regular Meeting held on January 11, 2017 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

G. Bontrager, Northwest Community Schools Superintendent, gave an update on projects completed with the bond funds.

**PUBLIC COMMENT**

None.

**TREASURER’S REPORT – MARIA MCDONALD**

General Fund balance 1-31-2017	\$ 212,055.63
Delinquent Tax Account balance 1-31-2017	\$ 233.50
Stabilization Fund balance 1-31-2017	\$ 104,525.10
Public Improvement Fund balance 1-31-2017	\$ 389,274.60
Vehicle Replacement Fund balance 1-31-2017	\$ 75,683.41

**BUILDING DEPARTMENT – R. TRIPP**

In January the building department collected \$ 605.00 in fees for permits with a construction cost of \$4,000.00. Permits include 2 building permits for 1 demolition of fire damaged house and 1 sign permit for Dollar General; 2 electrical permits, 2 mechanical permits, no plumbing permits, no site plan reviews and no address signs. There were no expired permits in January.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported she was preparing the data for the Assessment Change Notices that will be mailed by the end of February. March Board of Review is scheduled for Monday, March 13<sup>th</sup> and Wednesday, March 15<sup>th</sup>.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 7 hours in January, received 5 complaints, verified 5 ordinance violations, issued 4 written warnings, issued 1 verbal warning and drove 60 miles.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 36 calls in January including 26 medical calls, 2 mutual aid calls to Rives Township for structure fires, 2 fire alarms, 2 good intent calls, 1 structure fire in Henrietta Township, 1 unauthorized burning complaint, 1 powerline down and 1 smoke investigation.

R. Wetmore requested he be authorized to purchase two televisions for the training room at a cost of \$1,900. Moved by A. Faist, supported by M. McDonald to authorize R. Wetmore to purchase two televisions for the training room at a cost not to exceed \$1,900. Motion carried.

R. Wetmore requested approval for the purchase of five sets of turnout gear. Cost of the turnout gear is \$10,000, with up to \$5,000 being reimbursed to the township from the Michigan Department of Natural Resources through a grant program. Moved by M. McDonald, supported by A. Faist to authorize R. Wetmore to purchase five sets of turnout gear at a cost not to exceed \$10,000. Motion carried.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 3,145.00
Modern Waste:	\$ 1,723.89
Salary for Month:	\$ 800.00
Total Expenses:	\$ 2,656.58

Total recycled for January	8.8 tons or 17,600 pounds
Total recycled for 2017	8.8 tons or 17,600 pounds

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission held a public hearing for text amendments for the zoning ordinance and Ordinance #9 Mobile Homes. A regular meeting followed the public hearing, with several township board members present to discuss lake overlay districts and lake district regulations. The planning commission tabled research on lake districts, and will use the information already gathered to create flyers for lake front property owners.

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

A. Grimes presented information on a new emergency radio system being installed in Jackson County. The cost of the new system is supposed to be covered by increased fees charged to all phone lines in the county. Jackson County is now indicating the programming fee for each radio and pager will be charged to individual townships, costing Henrietta Township several thousand dollars. A. Grimes noted that the Jackson County Supervisors Association is opposed to approving these fees as they were not represented as our responsibility until after the fact. Moved by M. McDonald, supported by A. Faist to support the Jackson County Supervisors Association and oppose paying for programming fees associated with the new emergency radio system. Roll call vote: A. Faist, yes; M. McDonald, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented a request from Summit Township Fire Chief T. McEldowney requesting Henrietta Township pay a portion of the cost to purchase a new vehicle to support the Urban Search and Rescue Team (USAR). Discussion included equipment provided from the regional USAR team from Lansing, and the cost billed to homeowners for this service. R. Wetmore noted he is not in favor of paying for another townships vehicle. The Fire Chiefs Association is also not in favor of the purchase. The issue was tabled until more information is available.

A. Grimes requested a budget work session be scheduled. The board will meet on February 15, 2017 beginning at 4 p.m.

## **OTHER REPORTS/CORRESPONDENCE**

None.

## **PUBLIC COMMENT**

None.

Moved by A. Faist, supported by M. McDonald to pay the bills. Motion carried.

Moved by A. Faist, supported by M. McDonald to adjourn the meeting. Motion carried.

Meeting adjourned at 8:25 p.m.

S. Keene, Henrietta Township Clerk