

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
March 10, 2021

Meeting held via Zoom.

Meeting called to order at 7:30 p.m. Members present by roll call: A. Faist, S. Keene, A. Grimes, M. McDonald, S. Kasprzycki. A. Grimes explained that all votes will be held by roll call as recommended by Michigan Township Association for any Zoom meetings and noted the meeting was being recorded.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Keene, to approve minutes of the regular meeting held on February 10, 2021 and budget hearing held on February 17, 2021 as presented and reviewed. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 2/28/21	\$ 291,262.79
Delinquent Tax Account balance 2/28/21	\$ 257.50
Stabilization Fund balance 2/28/21	\$ 101,853.33
Public Improvement Fund balance 2/28/21	\$ 336,669.67
Vehicle Replacement Fund balance 2/28/21	\$ 92,395.70
Total Interest Earned	\$ 21.76

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$1,300.00 in fees during February with a construction cost of \$75,983. Permits include 1 building permit, 6 electrical permits, 6 mechanical permits, no plumbing permits, 1 site plan review, and 1 address sign. Letters were sent for 4 expired permits.

ORDINANCE ENFORCEMENT/ZONING - S. BURNETT

In February S. Burnett worked 12 hours, received 3 complaints, verified 2 ordinance violations, issued 2 written warnings and 1 verbal warning, had no civil infractions and drove 53 miles.

ASSESSOR

No report available.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 40 calls in February including 4 building fires, 1 medical assist, 31 rescue calls, 1 motor vehicle accident, 1 water/ice related rescue and 2 dispatched and cancelled en route. R. Wetmore noted that firefighter fit testing had been completed, and the department is getting ready to start preventative maintenance on all apparatus.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,007.00
Modern Waste:	\$ 1,151.12
Salary for Month	\$ 1,140.00
Total Expenses:	\$ 2,556.64

Total recycled for February	5.52 Tons or 11,040 Pounds
Total recycled for 2021	17.10 Tons or 34,200 Pounds

PLANNING COMMISSION – N. Hawley

N. Hawley reported the planning commission will meet in person on March 23, 2021. They will be reviewing previous text amendments to the gravel pit ordinance, and discuss legislation changes.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes announced there is a vacancy on the planning commission following the resignation of R. Hoffman. He recommends appointing T. Kinch to the planning commission. Moved by A. Faist, supported by M. McDonald to appoint T. Kinch to the planning commission. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

A. Grimes presented a contract for assessing services from Jackson County for review and adoption, noting that the contract will also need to be reviewed by the

township attorney. The contract is for five years and includes a 4% increase for each year. Moved by S. Keene, supported by A. Faist to approve the contract for assessing services from Jackson County for a period of five years, pending township attorney approval. Roll call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented a resolution regarding My Place at Pleasant Lake LLC for review and approval. The resolution indicates Henrietta Township refuses to accept ownership of or operation, maintenance, and administrative responsibilities for the drinking water supply located at My Place at Pleasant Lake LLC mobile home park. The resolution has been reviewed by the township attorney. Moved by S. Keene, supported by M. McDonald to adopt the Resolution of Drinking Water System at My Place at Pleasant Lake LLC as presented and reviewed. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

OTHER REPORTS/CORRESPONDENCE

S. Keene noted that checks for cemetery maintenance will be issued later this month.

M. McDonald noted that taxes have been turned over to Jackson County.

A. Faist noted he was pleased T. Kinch was appointed to the planning commission.

PUBLIC COMMENT

R. Troman questioned the status of the Pleasant Lake school. A. Grimes noted the building has been condemned. He noted there may be a new owner.

R. Wetmore reported he had been in contact with West Shore and the new Scott packs will be shipped later this month.

Moved by A. Faist, supported by S. Kasprzycki, to pay the bills as submitted and reviewed. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

Moved by M. McDonald, supported by S. Kasprzycki, to adjourn the meeting. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried. Meeting adjourned at 8:01 p.m.

Sally J. Keene, Clerk
Henrietta Township