

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
April 14, 2021

Meeting called to order at 7:30 p.m. All members present.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by M. McDonald, to approve minutes of the regular meeting held on March 10, 2021 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 3/31/21	\$ 373,326.75
Delinquent Tax Account balance 3/31/21	\$ 392.50
Stabilization Fund balance 3/31/21	\$ 101,924.85
Public Improvement Fund balance 3/31/21	\$ 336,679.09
Vehicle Replacement Fund balance 3/31/21	\$ 92,401.97
Total Interest Earned	\$ 48.84

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$4,640.00 in fees during March with a construction cost of \$565,070. Permits include 11 building permits, 7 electrical permits, 4 mechanical permits, 1 plumbing permit, 5 site plan reviews, and 3 address signs. Letters were sent for 7 expired permits.

ORDINANCE ENFORCEMENT/ZONING - S. BURNETT

In March S. Burnett worked 10 hours, received 3 complaints, verified 3 ordinance violations, issued 2 written warnings, had 1 civil infraction and drove 45 miles.

ASSESSOR

R. Scott reported that the March Board of Review 2021 was held virtually. All required reports have been submitted and all decisions have been mailed to property owners. Fieldwork for 2020 has been completed, with 20% of parcels being reviewed. Equalization continues to work remotely due to Covid-19 restrictions.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 55 calls in March including 5 building fires, 1 chimney fire, 1 vehicle fire, 21 brush/grass fires, 1 medical assist, 19 rescue calls, 1 motor vehicle accident, 1 hazardous condition, 1 power lines down, 1 service call, 1 smoke investigation, 1 citizen complaint and 1 dispatched and cancelled en route.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,525.35
Modern Waste:	\$ 2,698.01
Salary for Month	\$ 1,267.50
Total Expenses:	\$ 4,195.35

Total recycled for March	12.41 Tons or 24,820 Pounds
Total recycled for 2021	29.51 Tons or 59,020 Pounds

PLANNING COMMISSION – N. Hawley

N. Hawley reported the planning commission met on March 23, 2021 and discussed the community event grant ideas, as well as text amendments to the ordinance regarding quarries. R. Draeger provided information on a class he took regarding invasive species between lakes and waterways.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes presented the Pleasant Lake Fireworks Permit for review. Moved by M. McDonald, supported by S. Keene to authorize A. Grimes to sign the Pleasant Lake Fireworks Permit. Motion carried.

A. Grimes presented a bid for mowing services from Craft Property Maintenance for review and approval. Moved by S. Keene, supported by S. Kasprzycki to accept the bid from Craft Property Maintenance for lawn care during the 2021 mowing season Motion carried.

A. Grimes presented a bid from Able Seamless Gutters LLC to replace damaged gutter on pole barn at a cost not to exceed \$250.00 for review and approval. Moved by S. Keene, supported by M. McDonald to approve a bid from Able Seamless Gutters LLC to replace damaged gutter on pole barn at a cost not to exceed \$250.00. Motion carried.

A. Grimes presented a bid from Able Seamless Gutters LLC to install gutter covers on the township office building at a cost not to exceed \$985.00. Moved by S. Keene, supported by A. Faist to approve a bid from Able Seamless Gutters LLC to install gutter covers on the township office building at a cost not to exceed \$985.00. Motion carried.

A. Grimes presented the 2021-2022 budget for review. A budget review work session is scheduled for April 21, 2021 beginning at 2:30 p.m.

A. Grimes presented a report of First Right of Refusal from Jackson County. Moved by S. Keene, supported by M. McDonald to sign the Resolution to Forfeit First Right of Refusal for the parcels presented. Motion carried.

OTHER REPORTS/CORRESPONDENCE

A. Faist noted there were markings on Territorial Road and questioned whether that meant the road would be repaired this year. A. Grimes noted the road was being reclassified so that federal funds could be used for repairs. Repairs would probably happen next year.

PUBLIC COMMENT

R. Troman commented that for the last two years the township hasn't received its share of paver patch and questioned what the plans are for township road repair.

R. Troman questioned what the status was for cleaning up the Pleasant Lake School property. A. Grimes noted that the township is pursuing cleanup through the court system.

Moved by A. Faist, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald to adjourn the meeting. Meeting adjourned at 8:06 p.m.

Sally J. Keene, Clerk
Henrietta Township