

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
May 10, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: M. McDonald, A. Grimes, S. Keene and S. Kasprzycki. Member absent: A. Faist.

A. Grimes presented the agenda for review.

Moved by S. Keene, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on April 12, 2017 as presented and reviewed. Motion carried.

SPECIAL ORDER

S. Shotwell, Chairman of the Jackson County Commission, gave an update on the new radio system being purchased and installed for emergency services in Jackson County.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 4-30-2017	\$ 207,594.34
Delinquent Tax Account balance 4-30-2017	\$ 116.50
Stabilization Fund balance 4-30-2017	\$ 104,598.27
Public Improvement Fund balance 4-30-2017	\$ 389,558.37
Vehicle Replacement Fund balance 4-30-2017	\$ 75,738.83

BUILDING DEPARTMENT – R. TRIPP

In April the building department collected \$ \$4,969.57 in fees for permits with a construction cost of \$602,620.00. Permits include 6 building permits for 1 addition to house, 3 new houses, and 2 new roofs; 3 electrical permits, 3 mechanical permits, 4 plumbing permits, 3 site plan reviews and 3 address signs. There were 4 expired permits in April.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported June 1, 2017 is the deadline for the 2017 tax year. The next date is November 1, 2017. Field work will start in June. The township assessing files have been scanned into the computer.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 11 hours in April, received 6 complaints, verified 4 ordinance violations, issued 3 written warnings, issued 1 verbal warning and drove 59 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 26 calls in April including 22 medical calls, 1 power line down, 2 fire alarms, and 1 tree across the road.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 5,089.00
Modern Waste:	\$ 2,682.75
Salary for Month:	\$ 1,212.50
Total Expenses:	\$ 4,114.41

Total recycled for April	14.61 tons or 29,220 pounds
Total recycled for 2017	35.14 tons or 70,280 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission reviewed the updated Natural Shoreline Protection newsletter. A DNR sign has been installed at the Pleasant Lake marina warning boaters of transferring invasive species between lakes. The planning commission also discussed possible grants to install road shoulder pathways connecting to the Baseline Meridian State Park and the Lakeland Trail. They continue to research other ideas for community projects to make use of the county park, and to promote local arts and crafts.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes presented a Resolution of First Right of Refusal for two parcels in Henrietta township foreclosed in 2017 by Jackson County. Moved by S. Keene, supported by M. McDonald to not accept the properties. Motion carried.

A. Grimes presented a Resolution to Establish Township Officers Salary beginning July 1, 2017. The Resolution establishes a 1% raise for all positions of the board for the 2017-2018 fiscal year. Moved by S. Keene, supported by M. McDonald to adopt the Resolution to Establish Township Officers Salary as presented and reviewed. Roll call vote: M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes: and A. Grimes, yes. Motion carried.

OTHER REPORTS/CORRESPONDENCE

A. Grimes noted that all board members have an updated copy of the 2017-2018 budget and requested they be ready to vote on the budget on June 14, 2017.

PUBLIC COMMENT

L. Dunham spoke regarding problems she has with her neighbor.

Moved by M. McDonald, supported by S. Keene to pay the bills. Motion carried.

Moved by S. Keene, supported by M. McDonald to adjourn the meeting. Motion carried.

Meeting adjourned at 8:20 p.m.

S. Keene, Henrietta Township Clerk