

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
July 14, 2021

Meeting called to order at 7:30 p.m. All members present.

A. Grimes presented the agenda for review.

A. Grimes presented minutes from the regular meeting held on June 9, 2021 for review and approval. Moved by M. McDonald, supported by S. Kasprzycki, to approve minutes of the regular meeting held on June 9, 2021 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

J. Sherwood spoke regarding the condition of the abandoned store located on Berry Road and the Pleasant Lake School. Both buildings are in disrepair and grounds are not being mowed or weeded. A. Grimes noted that the store is not in violation of any township ordinance. He added that the township is pursuing legal action against the owner of the Pleasant Lake School. A. Grimes stated he would notify the ordinance enforcement officer and have him contact the owner of the store to see if they would repair or replace the awning and maintain the grounds surrounding the store.

L. Kimball spoke regarding the Pleasant Lake School, noting that they are no longer mowing the property. She has contacted other townships in Jackson County to see how they respond to properties such as the school. She will compile the results and bring them to the next meeting. A. Grimes requested a meeting with L. Kimball once she has results available.

J. Morris questioned where the court hearing for the Pleasant Lake School would be. A. Grimes responded the hearing is at the Jackson County Courthouse on July 15th.

S. Grimes stated she would like to see the school building demolished and returned to agricultural land.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 6/30/21

\$ 295,494.10

Delinquent Tax Account balance 6/30/21	\$ 254.50
Stabilization Fund balance 6/30/21	\$ 102,164.09
Public Improvement Fund balance 6/30/21	\$ 338,282.92
Vehicle Replacement Fund balance 6/30/21	\$ 117,422.23
Total Interest Earned	\$ 20.54

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$4,002.00 in fees during June with a construction cost of \$425,690.00. Permits include 11 building permits, 9 electrical permits, 6 mechanical permits, 2 plumbing permits, 5 site plan reviews, and 1 address sign. Letters were sent for 2 expired permits.

ORDINANCE ENFORCEMENT/ZONING - S. BURNETT

In June S. Burnett worked 9 hours, received 4 complaints, verified 4 ordinance violations, issued 4 written warnings, and drove 28 miles.

ASSESSOR

R. Scott reported that the assessor is now working in person at the office, and is available every Tuesday in Henrietta Township. The July Board of Review is scheduled for July 21, 2021 at 4:00 p.m. R. Scott will be leaving Jackson County on August 1, 2021 to start her own assessing business.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 52 calls in June including 6 building fires, 37 rescue calls, 1 power line down, 1 service call, 1 unauthorized burning, 1 good intent call, 1 dispatched & cancelled en route, 1 CO detector activation due to malfunction and 3 special incidents. The Chicken Broil will be held on August 28th.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,446.00
Modern Waste:	\$ 3,000.38
Salary for Month	\$ 1,055.00
Total Expenses:	\$ 4,257.56

Total recycled for June	15.29 Tons or 30,580 Pounds
Total recycled for 2021	66.30 Tons or 132,600 Pounds

PLANNING COMMISSION – N. Hawley

N. Hawley reported the planning commission continued discussion on the purchase of a bench for the Lakeland Trail, along with a bike rack to be installed near the Hawkins Road staging area with the \$500 community grant. Due to time restraints the Planning Commission has requested the township board

determine how the grant is spent. A Clean Water Clean Boat event is scheduled for August 15, 2021 with the MSU portable mobile boat cleaning trailer. It will be located at the Pleasant Lake boat launch. The planning commission also discussed legislation overseeing sand and gravel excavation. The State of Michigan will oversee these types of business instead of local government. N. Hawley noted that the 2020-2021 Annual Report was reviewed and approved.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes presented the 2021-2022 Meeting Schedule and Holiday Schedule for review and approval. Moved by M. McDonald to approve the 2021-2022 Meeting Schedule and Holiday Schedule as presented and reviewed. Motion carried.

A. Grimes presented the American Rescue Plan Act Eligible Funding Amounts For Non-Entitlement Units for review. He noted the he needed authorization from the board to fill out and sign the application for these funds. The estimated amount available to Henrietta Township is \$500,734. Moved by S. Keene, supported by A. Faist to authorize A. Grimes to sign the application for the American Rescue Plan Act and submit to the State of Michigan Department of Treasury on behalf of Henrietta Township. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

J. Sherwood questioned a sign located at Pleasant Lake County Park noting that the water is not tested. N. Hawley noted the lake association may be testing. R. Troman stated that the association only tested for water clarity several years ago and is not testing water quality.

Moved by A. Faist, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by M. McDonald, supported by S. Keene to adjourn the meeting. Motion carried. Meeting adjourned at 8:08 p.m.

Sally J. Keene, Clerk
Henrietta Township