

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
August 11, 2021

Meeting called to order at 7:30 p.m. Members present: A. Faist, M. McDonald, A. Grimes and S. Keene. Member absent: S. Kasprzycki

A. Grimes presented the agenda for review.

A. Grimes presented minutes from the regular meeting held on July 14, 2021 and a work session held on August 4, 2021 for review and approval. Moved by M. McDonald, supported by S. Kasprzycki, to approve minutes of the regular meeting held on July 14, 2021 and a work session held on August 4, 2021 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

L. Kimball spoke regarding the Pleasant Lake School property. She has contacted other townships in Jackson County to obtain information on ordinances that concern dilapidated buildings and tall grass or noxious weeds. A. Grimes noted that the court has extended the property owners' deadline for clean up until October.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 7/31/21	\$ 339,539.69
Delinquent Tax Account balance 7/31/21	\$ 533.50
Stabilization Fund balance 7/31/21	\$ 102,240.68
Public Improvement Fund balance 7/31/21	\$ 338,291.56
Vehicle Replacement Fund balance 7/31/21	\$ 117,429.47
Total Interest Earned	\$ 52.04

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$2,560.00 in fees during July with a construction cost of \$72,364.00. Permits include 7 building permits, 6 electrical permits, 4 mechanical permits, 4 plumbing permits, 5 site plan review, and no address signs. Letters were sent for 4 expired permits.

ORDINANCE ENFORCEMENT/ZONING - S. BURNETT

In July S. Burnett worked 7 hours, received 3 complaints, verified 3 ordinance violations, issued 3 written warnings, and drove 29 miles.

ASSESSOR

J. Casler reported that the July board of review has closed for 2021. Field work is continuing throughout the township.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 39 calls in July including 4 building fires, 23 rescue calls, 1 other fire, 2 brush fires, 1 special incident, 2 good intent calls, 1 dispatched & cancelled en route, 3 vehicle accidents and 2 hazardous conditions. The Chicken Broil will be held on August 28th.

R. Wetmore presented information on binder lifts used during lift assist. He showed a sample of the equipment and noted it is easier and safer to pick up a person using this equipment. He is requesting one for each rescue unit. The cost for two is \$1398, and would be covered as a budgeted item. Moved by A. Faist, supported by M. McDonald to authorize the purchase of two binder lifts as presented and discussed. Motion carried.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 5,869.00
Modern Waste:	\$ 2,222.36
Salary for Month	\$ 1,297.50
Total Expenses:	\$ 3,884.26

Total recycled for July	11.65 Tons or 23,300 Pounds
Total recycled for 2021	77.95 Tons or 155,900 Pounds

PLANNING COMMISSION – N. Hawley

N. Hawley reported the planning commission is reviewing the zoning ordinance for clarification of language and updating. A Clean Water Clean Boat event is scheduled for August 15, 2021 with the MSU portable mobile boat cleaning trailer. It will be located at the Pleasant Lake boat launch. The Michigan Independent Citizens Redistricting Committee is asking for input from residents on district lines in their area.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes presented a proposal from Gipfert's Construction for replacement of two doors in the office building and one door in the fire department building. Cost of replacing all three doors is \$4,100. Moved by S. Keene, supported by M. McDonald to approve the proposal for door replacement by Gipfert's Construction as presented and reviewed. Motion carried.

A. Grimes presented a proposal from Bodell's Sealcoat to sealcoat the fire station, township hall and transfer station parking lots at a cost of \$4,500. Funds will come from the Public Improvement Fund. Moved by M. McDonald, supported by S. Keene to approve the proposal for sealcoating from Bodell's Sealcoat as presented and approved. Motion carried.

A. Grimes presented the balanced 2020-2021 budget for review and approval. Moved by A. Faist, supported by M. McDonald to approve the balanced 2020-2021 budget as presented and reviewed. Motion carried.

A. Grimes presented the fund allocation worksheet for review and approval. Moved by S. Keene, supported by M. McDonald to adopt the fund allocation worksheet as presented and reviewed. Motion carried.

A. Grimes requested the board consider reducing the price of the 1994 fire engine the township has been trying to sell. Following discussion, the price will be dropped from \$19,500 to \$17,500. It will be posted in the MTA magazine.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by A. Faist to adjourn the meeting. Motion carried. Meeting adjourned at 8:24 p.m.

Sally J. Keene, Clerk
Henrietta Township