

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
March 14, 2018

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Grimes, M. McDonald, A. Faist, and S. Keene. Member absent: S. Kasprzycki

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by A. Faist to approve minutes of the Regular Meeting held on February 2, 2018, 2017 and the Special Meeting of February 20, 2018. Carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 02/28/2018	\$ 217,004.24
Delinquent Tax Account balance 02/28/2018	\$ 116.50
Stabilization Fund balance 02/28/2018	\$ 104,869.03
Public Improvement Fund balance 02/28/2018	\$ 394,417.70
Vehicle Replacement Fund balance 02/28/2018	\$ 101,966.65

BUILDING DEPARTMENT – R. TRIPP

In February 2018 the building department collected \$955.00 in permit fees. Permits included 1-Building, 3-Electrical, 2-Mechanical and 2-Plumbing.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported receiving 9 complaints for the month of February. He issued the following: Ordinance Violations-8, Written Warnings-8, Verbal Warnings-1 and drove a total of 138 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 32 calls in December including 29-medical calls, 1-mutual aid, 1-Air Trailer Mutual Aide and 1-Electrical Fire. Work continues on ISO certification. Preventative maintenance being done on apparatus and Drafting and Water Shuttle training will take place on April 8, 2018.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 2,246.00
Modern Waste:	\$ 1,347.31
Salary for Month:	\$ 800.00
Total Expenses:	\$ 2,642.26

Total recycled for February 4.02 tons or 8,040 pounds
Total recycled for 2018 9.96 tons or 19,920 pounds

PLANNING COMMISSION – A. FAIST

Nancy Hawley gave an update on Planning Commission activities.

UNFINISHED BUSINESS

None.

NEW BUSINESS

M. McDonald presented an updated Investment Policy for township funds. Moved by A. Faist, supported by S. Keene, to adopt the Investment Policy as presented and reviewed. Carried.

A. Grimes distributed a report from the Jackson County Department of Transportation with information regarding the estimated cost of repair and maintenance to roads within the township. Board members will review for future discussion.

OTHER REPORTS/CORRESPONDENCE

April 14, 2018 will be the free Spring Leaf drop off at the transfer station from 9-3.

The township had received a quote for lawn care for the 2018 season from Craft Property Maintenance. Prices will be \$89.50-Fire department/township offices and \$34.50 for the transfer station. Moved by A. Faist, supported by M. McDonald, to contract with Craft Property Maintenance for the 2018 season. Carried.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by S. Keene, to pay the bills. Motion carried.

Moved by M. McDonald, supported by A. Faist to adjourn the meeting.
Motion carried.

Meeting adjourned at 8:18 p.m.